

**Castle Valley Fire Protection District  
Castle Valley Fire Commission**

**JUNE MEETING NOTICE AND AGENDA  
Thursday, June 11, 2015 7:00 pm  
Fire Station 2, Town Lot 2, Castle Valley, Utah**

**REGULAR MEETING AGENDA**

**Call to order**

**-Approval of Minutes**

**-Public Comment**

**-Fire Chief's Report: Ron Drake**

**-Treasurer's Report: Bob Russell**

**--Financial accounting update (ongoing)**

**--Discussion and possible action on policies/procedures for department/district purchasing, accounting, reporting and record-keeping (ongoing)**

**--Discussion and possible action on budget approval process, amendments, and reporting (ongoing)**

**-State/County/Town Hazard Mitigation Planning update: Jazmine Duncan/Bob Russell**

**-Emergency Medical Responder Report: Bob Russell**

**-Firewise update: Completion of Community Fire Plan; CV crew work and budget (FFSL): Bob Lippman**

**-Discussion and possible action on upcoming election procedures:Leta Vaughn**

**-Discussion and possible action on formally appointing a chief administrative officer and appointed as records officer: Leta Vaughn**

**-Discussion and possible action creating a mission statement: Bob Russell**

**-Discussion and possible action on long term planning, fire dept. needs, priorities, vision and policies: development of standard operating guidelines, policies and procedures**

**-Updates regarding Shafer Ln. Extension easements and proposed agreement with town: Bob Lippman**

**-Discussion and possible action on immediate needs/purchasing and engine repairs/upgrades**

**-Special topics for Closed Session (if necessary): personnel matters, award & recognition program, etc.**

**Adjourn**

**Leta Vaughn, CVFPA Secretary, May 10, 2015**